



Steven L. Beshear
Governor

**KENTUCKY WORKERS' COMPENSATION
FUNDING COMMISSION**

Bill Riggs
Executive Director

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E-File/E-Pay Instructional Notice

To: All Companies Providing Kentucky Workers' Compensation Coverage

Date: March 24, 2015

Re: E-File/E-Pay – Launching April 1, 2015 – Instructional Notice

We are pleased to announce our NEW Quarterly Premium Report Online System (E-File/E-Pay). This system provides companies with a secure, convenient, and fee-free option for assessment reporting and payment. E-File/E-Pay is available beginning April 1, 2015, for filing 1st Quarter 2015 reports.

Users can access E-File/E-Pay at www.kwcfc.ky.gov. Click on the E-File/E-Pay icon located on the right-hand side of the webpage for a one-time registration.

Enclosed is a list of Helpful Hints and Reminders to assist in the registration and use of the E-File/E-Pay system. Step-by-step instructions for each filing type (Severed Coal, Self-Insurer, Insurance Company or Group Self-Insurer) and FAQ's can be found by clicking *E-File/E-Payment* under the *Quarterly Assessment Reporting* tab from our website home screen.

We encourage companies to save time and postage by taking advantage of this new option. If there are any questions during the registration and/or filing process, please call our office at (502) 573-3505.

A handwritten signature in black ink that reads "Bill Riggs".

Bill Riggs
Executive Director

Enclosure: Helpful Hints and Reminders

Phone: (502) 573-3505

www.kwcfc.ky.gov